

Borough of South Bound Brook

12 Main Street
South Bound Brook, New Jersey 08880

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February 1, 2023

Dear Business Owners and/or Rental Units Owners:

Governor Murphy signed P.L. 2022, c92 on August 5, 2022 which requires business owners and rental unit owners to maintain certain liability insurance policies and to register the compliant certificate of insurance with the municipality annually in which the business or rental units are located.

It is unlawful for any owner of a business, owner of a rental unit or units, or the owner of a multi-family home of four or fewer units, one of which owner occupied, to operate within the Borough without first registering its certificate of insurance demonstrating compliance with Section 1 of P.L. 2022, c. 92 and paying the registration fee required.

This includes businesses, which shall mean, any person intending to sell or dispose of or to offer to sell or dispose of any goods, wares, merchandise or render any services for fees within the Borough. This shall include businesses operating on a temporary basis within the Borough such as peddlers, solicitors, and transient vendors licensed and temporary retail food establishments and mobile food units. Owners of single rental dwelling units, owners of multiple dwelling rental units and owners of multi-family homes that include rental units, even where one unit is owner-occupied.

All business owners and rental unit owners must submit to Borough Clerk's office the following:

1. A business registration form with the fee of \$15.00 included.
2. A certificate of insurance reflecting the following amounts:
 - a. The owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
 - b. The owner of a multifamily home which is four or fewer units, one of which is owner-occupied, shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$300,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
3. A copy of your Certificate of Legal Use for each unit. (fire inspection) (residential use only)

Any person who violates the terms shall pay the license fee plus a fine or not less than \$500.00 but no more than \$5,000.00 plus court costs.

BOROUGH OF SOUTH BOUND BROOK

BUSINESS REGISTRATION FORM

(INCLUDING RENTAL UNITS)

\$15.00 FEE PER BUSINESS

Name of Owner/Business: _____

Address of Rental Unit or Business: _____

Description of the nature of the business and the goods, property or services to be sold or supplied:

Phone Number: _____

With this registration, please supply the following:

1. A certificate of insurance reflecting the following amounts:
 - a. The owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
 - b. The owner of a multifamily home which is four or fewer units, one of which is owner-occupied, shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$300,00 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
2. A copy of your Certificate of Legal Use (fire inspection) (residential only)
3. Check for \$15.00, payable to the Borough of South Bound Brook

Please return to the Borough Clerk's office